



Southern Heights Mission Committee Request for Outreach Form

If you wish to promote an organization, please complete the request form and attach supporting documentation that would be helpful for the Mission Committee to review. Your information must be submitted and approved before information is shared.

Submit the completed form to the church office.

Today's Date: _____ Organization/Program Name: _____

Contact Name: _____ Email: _____

Phone: _____ Website: _____

Type of Request <small>(Check all that apply)</small>	
<input type="checkbox"/> Minute for Mission	<input type="checkbox"/> Cubby Space
<input type="checkbox"/> Newsletter Submission	<input type="checkbox"/> Support from Mission Committee
<input type="checkbox"/> Hotline Submission	<input type="checkbox"/> Financial Support from Mission Committee
<input type="checkbox"/> Bulletin Board Usage	<input type="checkbox"/> Other _____

Describe the nature of the work and/or service the organization provides to the community:

Faith Based Organization: ____ Yes ____ No

501c3 Status: ____ Yes ____ No

Amount of Request (if any): _____

Attaching Supporting Materials: ____ Yes ____ No

Document Type/Title (sign, brochure, handout etc.):

Projected Date(s): _____

Length of time: _____

Additional Information:

Mission Committee Review Notes: _____ Approved _____ Not Approved
Comments:
Chairperson's Signature: _____ Date: _____